

Butler Creek Homeowners Association, Inc.
Architectural Control Committee
PO Box 440956
Kennesaw, GA 30144

Dear Neighbors,

Over the past several months, the ACC has seen a trend whereby homeowners are forgetting, omitting, or ignoring the requirements outlined in the BCHA Covenants. These covenants clearly define what and when ACC approval must be acquired *before* proceeding with house and landscaping projects or alterations of any kind, including exterior house, door, and shutter repainting. To expedite approval requests through the ACC, please use the attached project request form. Feel free to use it at any time you need approval from the ACC.

Excerpts from the By Laws and Covenants

The most common infractions are listed below. For a detailed review of all restrictions, refer to Article VIII, Sections 1 through 20 of the Declaration of Covenants.

REMINDER: All requests must be submitted AND approved PRIOR to beginning any work. The ACC was established by the homeowners for the benefit of all homeowners.

- a) Colors of all exterior surfaces of all structures including, but not limited to, walls, siding, doors, shutters, roofing, decks, and fencing are to be approved by the ACC. Repainting or replacing using the APPROVED color does not require re-approval.
- b) Accessory structures, such as a tool shed, doghouse, etc., may not be constructed until final plans and specifications shall have been submitted and approved by the ACC.
- c) No recreational and playground equipment shall be placed or installed on any lot without the prior written approval of the ACC.
- d) NO construction or alteration of any structure, including landscaping projects, shall take place without the prior written approval of the ACC.
- e) Containers for garbage and other refuse must not be visible from the street.
- f) NO driveway or road may be constructed or altered on any lot without the prior written approval of the ACC.
- g) No fences or wall of any kind shall be erected, maintained, or altered without the prior written approval of the ACC.
- h) All garages must have doors and must be coordinated with the dwelling. Any changes to existing doors must receive prior written approval of the ACC.
- i) No signs shall be on any lot or structure visible from the exterior except directional signs, realtor signs, or signs required by legal proceedings. All others must receive prior written approval of the ACC.
- j) No antenna, satellite dish, or other device for the transmission or reception of television signal or radio signal shall be erected without the prior written approval of the ACC.
- k) No trailer, trailer house, boat, or recreational vehicle shall be parked on any lot without the prior written approval of the ACC.
- l) No trees measuring 18 inches or more in diameter at a point of 3 feet above the ground level on any lot may be removed without the prior written approval of the ACC.
- m) No rubbish or debris of any kind shall be dumped, placed, or permitted to accumulate on any lot.
- n) No window air conditioning unit may be located in any part of any dwelling or accessory structure which is visible from the street.
- o) The dwellings are for residential use only. No trade or business may be apparent or detectable by sight, sound, or smell.
- p) Only one mailbox shall be located on a lot, and shall be consistent with the quality and design of surrounding dwelling mailboxes.