

**Butler Creek Homeowners Association Inc.  
Architectural Control Committee  
PO Box 44051  
Kennesaw, GA 30144**

**Architectural Control Committee Project Request Form**

Homeowner(s): \_\_\_\_\_ Date of Request: \_\_\_\_\_

**Street Address of Requested Project:**

**Daytime Phone #:** \_\_\_\_\_ **Evening Phone #:** \_\_\_\_\_

Email address: \_\_\_\_\_

Type of Project: (Check all that apply)

\_\_\_\_\_ Exterior Painting of house, doors shutters, fence, etc. (only required for change from existing color)

\_\_\_\_\_ Roofing work, other than repairs (replacing whole roof etc.)

\_\_\_\_\_ Landscaping - Trees, shrubs, grass, etc., planting and/or removals (trees over 3' high and 18" in diameter)

\_\_\_\_\_ Retaining Wall Installation/Removal/Change

\_\_\_\_\_ Fence Installation/Removal/Change

\_\_\_\_\_ Storage Shed, Dog House, Tree House, etc., Installation/Removal/Change

\_\_\_\_\_ Recreational Equipment (ex: Basketball Goal), or Playground Equipment installation/Removal/Change

\_\_\_\_\_ Driveway/Sidewalk Installation/Removal/Change

\_\_\_\_\_ Structural changes to primary structures (Sunrooms, decks, porches, etc.)

\_\_\_\_\_ Other

Detailed Description of Request: \_\_\_\_\_

\_\_\_\_\_

Material to be used: \_\_\_\_\_

\_\_\_\_\_

Area of property affected: Front \_\_\_\_\_ Side \_\_\_\_\_ Back \_\_\_\_\_

Who will perform the work? Homeowner \_\_\_\_\_ 3rd Party Contractor \_\_\_\_\_ (Must provide copy of insurance)

Estimated start date: \_\_\_\_\_ Estimated completion date: \_\_\_\_\_ Jan-08

**Signature of Homeowner(s):** \_\_\_\_\_ **Date:** \_\_\_\_\_

NOTE: Form can be delivered to an ACC Committee member's mailbox, or mailed to the PO Box.